



## Senior Associate Position

### **ABOUT US:**

Jahn is an architectural practice that is not bound by the conventions of a typical design firm. As our studio constantly evolves, we embrace multiple expertise, passions, and interests. We come to the studio from different places and perspectives, equipped with multiple talents, abilities, and backgrounds. We are diverse people working together under the same roof – and shared values. We believe this spirit is best achieved through an active studio environment that fosters exposure and inclusion to all projects in our Chicago office.

### **ABOUT THE POSITION:**

Work at this level will influence design and the technical basis of the project. Responsibilities include but are not limited to, taking a leading role in the design phase with the Managing Director. Close coordination with the client and consultant team and understanding and complying with the applicable codes. Senior Associates are expected to undertake research in new technologies, materials and building systems. Senior Associates are expected to mentor Associates to ensure continuity on process and projects. A Senior Associate reports to the Director in charge of a specific project and the Managing Director and can range in experience and skill from an Architect II to Senior Project Manager in standard AIA skills definitions.

### Primary responsibilities will include:

- Proficiency in the software needed for Jahn to execute work, including but not limited to Revit, Rhino, Enscape, AutoCAD, Photoshop, InDesign, and Bluebeam for example.
- Work directly with a Managing Director on concept designs and project development initiatives for diverse typologies.
- Report directly to a Director in the preparation of Schematic Design, Design Development, and Contract Documents.
- Project site visits, including the preparation of punch lists for completed parts of a project when appropriate.
- Undertake research for materials, new assemblies, and building systems.
- Analyzing a project's program and planning requirements.
- Taking a leading role in the design phase with the Managing Director, when appropriate.
- Providing a code and zoning analysis.
- Develop document registers alongside the project's Director.
- Is the primary point of contact with the engineering and consultant team.
- Providing drawing and technical reviews with the project's Director.
- Conduct interoffice and consultant coordination.
- Undertakes post-design project filing.
- On track to obtaining a license to practice in Illinois or another approved jurisdiction.



### About You:

- Bachelor's or Master's degree in Architecture.
- 4-8 years of post-graduate experience in the architectural field.
- Strong organizational skill with project management experience and attention to detail.
- Eagerness to explore and apply sustainable design principles.
- Strong problem-solving skills with innovative thinking and a collaborative attitude.
- Experience in the construction field, or Construction Administration phases of projects.
- Professional licensure is not required, but desire to pursue licensure.
- Experience in a range of typologies desired, with a focus on residential and commercial office.

### Successful candidate traits:

#### Flexibility and Adaptability

- Adjusts to new or changing assignments, processes, and people.
- Demonstrates willingness to listen to other opinions.
- Shows readiness and ability to learn new concepts, processes, and tools.
- Uses mistakes, failures, and successes as data for future development.

#### Problem-Solving

- Identifies and documents specific problems and resolution alternatives that are pragmatic.
- Is effective at analyzing risks and benefits of alternative approaches to obtain ideal solutions that meet project goals.
- Looks to find innovative perspectives, materials, or ways of working that bring about a better outcome of design or work product.
- Self-directed as well as the ability to work independently to completion when given a specific task.

#### Teamwork

- Actively participates in team meetings with strong collaborative spirit.
- Demonstrates open, friendly, accepting, and supportive behaviors with team members.
- Fulfills personal duties and responsibilities assigned by the team. Facilitates reconciliation rather than divisiveness among individuals.

Compensation for this role is based upon experience, qualifications, location and education and typically ranges from \$90,000-120,000.

Interesting applicants should submit their resume and applicable portfolio to: [careers@jahn.studio](mailto:careers@jahn.studio)

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